

# Reboot application form



Durham County Council has partnered with Protech City to offer low-cost computer equipment to County Durham based registered charities and social enterprises under the Digital Durham Reboot scheme.

To be eligible you need to use the equipment to:

- Help residents get online by providing free internet access
- Provide support to residents to improve their skills
- Assist the organisation to run more effectively

Standard devices cost £75 for a desktop and £105 for a laptop. Both come with genuine Microsoft Office 2010 Home & Business software and a Windows 10 operating system that includes anti-virus. The table below outlines the minimum specification for each device type.

Specification	Desktop	Laptop
<b>Operating system</b>	Windows 10 (64 Bit)	Windows 10 (64 Bit)
<b>Processor</b>	Core i5 Quad core	Core i5 Dual core
<b>RAM</b>	4GB	4GB
<b>Storage</b>	250GB SATA hard drive	320GB SATA hard drive
<b>Software</b>	Microsoft Office 2010 Home & Business	Microsoft Office 2010 Home & Business
<b>Anti-virus</b>	Windows Defender	Windows Defender
<b>Screen</b>	19 inches (16:9 monitor)	12.5 inches
<b>Supplied with</b>	Keyboard Standard wired mouse	
<b>Warranty period</b>	90 days	90 days (excluding the laptop battery)

For advice on completing your application, contact us at [reboot@durham.gov.uk](mailto:reboot@durham.gov.uk) or call 03000 261 160 (leave a message and someone will be in touch as soon as possible).

## Information about your organisation

**Organisation name:**

**Charity number (Registered charities only):**

**Registered company number (Social enterprises only):**

**Brief description of the organisation purpose and intended use of the devices:**

**Below is a list of target groups we would like to help with your support through the scheme. Please identify if any of the planned activities or groups that will benefit come under the headings provided below. Tick all that apply.**

- |  |  |
|--|--|
| <input type="checkbox"/> Children & young people | <input type="checkbox"/> Community organisations |
| <input type="checkbox"/> Digital/computer skills | <input type="checkbox"/> Education               |
| <input type="checkbox"/> Health                  | <input type="checkbox"/> Self-help groups        |
| <input type="checkbox"/> Skills development      | <input type="checkbox"/> Vulnerable people       |

## Order details

**Number of laptops (£105 each):**

**Number of desktop (£75 each):**

Please note that Durham County Council ICT Services and ICT Members Support will not be able to provide technical support or free of charge equipment.

**Do you have any other equipment and/or technical support requirements? Detail them below and Protech City will contact you to discuss the possibilities and costs.**

Delivery details	Billing details
<b>Organisation contact name:</b>	<b>Billing contact name:</b>  <i>Members only:</i> Subsidised via MIF grant? Yes / No
<b>Address including postcode:</b>	<b>Address including postcode:</b>
<b>Email:</b>	<b>Email:</b>
<b>Phone and mobile:</b>	<b>Phone:</b>
Delivery information	
<p>Once your order is ready, Protech City will email the delivery information to the delivery contact. Please note that an adult will need to be available to receive the order.</p> <p>Please provide us with any other information we might find useful in respect of your delivery.</p>	

## Terms of Service

Please sign below to confirm that you understand and agree to the 'Terms of Service' set out below.

Unless otherwise agreed at the time of purchase, the supplied device has a one month warranty period with Protech City. This excludes laptop batteries that do not come with a guarantee. If you experience an issue outside of the warranty period you have the option to purchase a replacement device or support package with Protech City or to obtain assistance from an alternative external organisation.

By using this Service, you authorise for Durham County Council to pass the information supplied onto Protech City. The information will only be used to fulfil your order. Representatives from both organisations may contact you, and each party is responsible for the personal information it processes in providing the Services. Our corporate privacy statement and notices are available at: <https://www.durham.gov.uk/dataprivacy>

We know that everyone values having control over their own information. Please get in touch if you would like to edit or delete any of the personal data you have supplied, or to request a copy of it.

## Signature & date

Member of receiving organisation signature here

Date of signing

Bill payer signature here (only required if not member of receiving organisation)

Date of signing

## Returning your application

Return your completed and signed application form through one of the ways provided below. We will aim to acknowledge your application within five working days.

- **Email:** [reboot@durham.gov.uk](mailto:reboot@durham.gov.uk) (scanned copies)
- **In person (County Councillors only):** Directly to Members support